

Request for Distribution from Our Savior's Trust

Complete and return to: Our Savior's Trust, 1800 21st Ave, Greeley, CO 80631 or fax to (970) 352-4818
(Use the back of this form or attach additional pages as necessary)

Date of Request: _____

Requestor's Name (individual or group) and contact person's telephone number:

Amount of Request: \$ _____

Explain the nature of the proposed project or purchase for which Trust Funds are requested:

How will the proposed project enhance or further the mission of Our Savior's Lutheran Church to "*Gather in Grace, Grow in Faith, Serve in Community, Glorify Christ*"?

What is the total cost of the project for which funding is requested? How will Trust monies be utilized towards the total project? Describe sources of funding other than Trust monies.

If the project is funded, will there be any ongoing maintenance or ongoing funding needs? If so, describe how ongoing funding will be provided. If funded, to whom should a check be written?

Does the project represent any liability concerns to Our Savior's Lutheran Church or its members which may not be addressed within our current policies or congregational insurance?

Has the Church Council given consideration to the project or offered any recommendations for the project to be funded?

If funding is granted, when will the project begin and/or be completed?

What are the consequences if funding for this project is not granted?

Please attach any additional material, which is pertinent to consideration of the request.

Trust Committee Use Only Below this Line

Trust Committee Review Date: _____ Approval (circle one): Yes No
If project/purchase **not** approved, note reason: _____

Trust Committee Approval: _____ Date: _____ Amount Authorized \$ _____

Trust Committee Member Concurrence (Initials): _____

Funding Dispersed by: _____ Date: _____ Actual Amount Spent \$ _____
Authorized Signature



Return Original Request to Trust Committee upon Completion of Funding Disbursement
G: Trust-Memorial/Request for distribution from OSLC Trust (2) Rev: 08/2009